

**MASTERY SCHOOLS OF CAMDEN
BOARD OF TRUSTEES MEETING**

**November 12, 2015
6:30-8:30p.m. Board Meeting**

Held at Mastery – Molina Elementary

****MINUTES****

Board Chair called meeting to order at 7:07pm.

Members present: Judith Tschirgi, Graham Finney, Reuel Robinson

Member absent: Stacy Holland

Staff and Guests: Yonca Agatan, Scott Gordon, Jim Leonard, Soledad Alfaro, Melinda Shorday, Thomas Johnston (Counsel, by phone)

8. Approval of the Minutes from October 14, 2015 (as attached pp. 7-9)

Resolution #1112-01

Resolved, to approve the minutes from the meeting held on October 14, 2015 as presented.

Motion to approve: Reuel Robinson. Second by: Graham Finney.

Motion carried (3-0, Unanimous)

9. Human Resources

#1112-02

Resolved, to ratify Mastery Schools of Camden staff hired between October 10, 2015 and November 6, 2015, as presented below.

First Name	Last Name	Location	Job	Full/Part Time Code	Last Hire Date
Walter	Fuller	North Camden	Wrap-around Services Manager	Full/Part Time Code	10/14/2015

We report the following terminations from Mastery Schools of Camden between October 10, 2015 and November 6, 2015.

First Name	Last Name	Location	Job	Termination Type	Termination Date	Notes
Shanisse	Conway	Molina	Teacher - Spanish	Voluntary Resignation	10/20/2015	moved to a PA Mastery school
Eric	Middleton	Cramer Hill	Support Teacher	Voluntary Resignation	10/23/2015	
Anthony	Frink	North Camden	Sped Classroom Assistant	Voluntary Resignation	10/28/2015	
Beth	Beals	East Camden	Teacher - SpEd	Voluntary Resignation	10/30/2015	
Rahshen	Parks	Molina	Assistant Dean of Student	Voluntary Resignation	10/30/2015	
Megan	Cullmann	Molina	Teacher - SpEd	Voluntary Resignation	10/30/2015	
Jacyln	Cucinotta	McGraw	Teacher K-2	Involuntary Resignation	11/02/2015	

Motion to approve: Reuel Robinson. Second by: Graham Finney.

Motion carried (3-0, Unanimous)

10. Disbursement Approvals

(No attachment for payroll, Separate document for invoices)

#1112-03

Resolved, that the Mastery Schools of Camden Board of Trustees ratifies the payroll in the amount of \$434,297 for October 9, 2015 and \$444,074 for October 23, 2015.

Motion to approve: Graham Finney. Second by: Reuel Robinson.

Motion carried (3-0, Unanimous)

#1112-04

Resolved, to approve payment of \$777,801.07 for operating, facilities improvement and start-up expenses as detailed in the invoices listing (Board Document 111215-01).

Finance Presentation (Yonca Agatan) – pp. 4-6

- Enrollment Update
- Overview of October 2015 Financials
- Comprehensive Annual Financial Report

Agatan reviewed the current enrollment at each Mastery school. She also summarized the C.A.F.R. and shared that there were no major issues coming out of the audit / review.

#1112-05

Resolved, to approve and accept the Comprehensive Annual Financial Report for the year ended June 30, 2015 for Mastery Schools of Camden.

#1112-06

Resolved, to ratify execution of contracts with vendors for services to Mastery Schools of Camden as presented below. *(as amended)*.

**Mastery Schools of Camden
Contract Listing - 2015-16 (new contracts), November 12, 2015**

AMENDED

Contractor / Service Provider	Description of Services	Term of Contract (if applicable)	Contract Amount
CORA Services, Inc.	Special education related services - Psychology, speech, occupational therapy, physical therapy, hearing	July 2015 - June 2016	\$385,000
Penn Exterminators	Pest control	October 2015 - June 2016	\$350 per month for Molina
Schickel, Ceci	Community advocacy and outreach consulting	September 2015 - December 2015	(UPDATED from 10/14/15 meeting) Monthly retainer and additional billed hours per contract extension, amount during this period not to exceed \$31,500, an increase of \$10,500.
Waste Management	Trash/recycling pickup for Molina Annex	October 2015 - June 2016	\$125 per month
Figueroa, Isamar	Street Team Organizer	October 2015 - December 2015	Hourly rate for after school time per contract
Fuller, Walter	Street Team Organizer	October 2015 - December 2015	\$15 per hour
Gaines, Richard	Street Team Organizer	October 2015 - December 2015	\$15 per hour
Gilmore, Dejon	Street Team Organizer	October 2015 - December 2015	\$15 per hour
Lewis Henry, Wanda	Street Team Organizer	October 2015 - December 2015	\$15 per hour
Malave, Miguel	Street Team Organizer	October 2015 - December 2015	\$15 per hour
Middleton, Eric	Street Team Organizer	October 2015 - December 2015	Hourly rate for after school time per contract
Moreno, Jackie	Street Team Organizer	October 2015 - December 2015	\$15 per hour
Ortiz, Jesus	Street Team Organizer	October 2015 - December 2015	\$15 per hour
Ramos, Jeremy	Street Team Organizer	October 2015 - December 2015	\$15 per hour
Riggs, Ajeenah	Street Team Organizer	October 2015 - December 2015	\$15 per hour
Toro, Cynthia	Street Team Organizer	October 2015 - December 2015	\$15 per hour
Nieves, Victoria	Aftercare Services	October 2015 - December 2015	\$15 per hour
Walker, Artavia	Aftercare Services	October 2015 - December 2015	\$15 per hour

Motion to approve #1112-04, #1112-05 and #1112-06: Reuel Robinson. Second by: Graham Finney.

Motion carried (3-0, Unanimous)

**3. Camden City School District Agreements
#1112-07**

Resolved, to ratify the decision to enter into a Memorandum of Agreement between Mastery Schools of Camden and the Camden City School District (“CCSD”) to outline the mutual responsibilities, understandings, and agreements regarding the Camden Enrollment system. (Separate document – Camden Enrollment MOA Between CCSD and LEA_10 21 15).

For clarification, Camden City District announced our participation in the Camden enrollment system prior to Mastery’s board meeting. An agreement had not been executed prior to that announcement. This resolution affirms the decision to enter into an agreement.

Motion to approve: Graham Finney. Second by: Reuel Robinson.
Motion carried (3-0, Unanimous)

11. Compliance and Policy Updates

None at this time.

12. Closed Session

Motion to move into Closed Session to discuss governance, legal matters and real estate at 7:38pm by Graham Finney. Second by: Reuel Robinson.

Motion carried (3-0, Unanimous)

Motion to reconvene from Closed Session at 8:25pm: Graham Finney. Second by: Reuel Robinson.

Motion carried (3-0, Unanimous)

13. Adjourn

Motion to adjourn at 8:26pm: Graham Finney. Second by: Reuel Robinson.

Motion carried (3-0, Unanimous)