

**MASTERY SCHOOLS OF CAMDEN
BOARD OF TRUSTEES MEETING**

January 18, 2017 6pm

**Mastery – Molina Elementary
(Conference Call)**

****Minutes****

Adequate notice of the meeting has been provided to the Courier Post, Daily News – New Jersey edition, and the Camden City Clerk and posted at all Mastery Schools of Camden locations and website.

Members present: Judith Tschirgi, Jamie Reynolds, Sharell Sharp, Reuel Robinson.
Member absent: Jim Sheward.
Staff and Guests: Yonca Agatan, Scott Gordon, Jim Leonard, Laura Clancy, Arliss Prass, Tom Greenwood, Tom Johnston (Counsel), Joe Ferguson.

Board President called the public meeting to order at 6:05pm.

1. Approval of the Minutes from December 14, 2016 (as attached pp. 10-14).

#011817-01

Resolved, to approve the minutes from the meeting held on December 14, 2016, as presented.

Motion to approve #011817-01: Reuel Robinson. Second by: Jamie Reynolds.

Motion carried (4-0, unanimous)

2. Human Resources

#011817-02

Resolved, to ratify Mastery Schools of Camden staff hired between December 3, 2016 and January 6, 2017 as presented below.

First Name	Last Name	Location	Job	FTPT	Original Hire	Rate/Salary
Cythia	Lawson	Molina	Classroom Counselor	P	12/05/2016	\$25.00
Nasir	Jones	Molina	SpEd Classroom Asst	P	12/12/2016	\$15.00
Naceirra	McEady	Molina	SpEd Classroom Asst	P	12/19/2016	\$18.00
Gabrielle	Loesch-Miller	McGraw	Teacher - 3-6	F	01/03/2017	\$63,000
Clarissa	Delacruz	McGraw	Aftercare Assistant	P	01/03/2017	\$10.00
Tiffany	Hope	North Camden	Teacher - Science	F	01/03/2017	\$66,500
Andrew	Anderson	East Camden	Asst School Leader of Specialized Services	F	01/03/2017	\$84,000

We report the following terminations from Mastery Schools of Camden between December 3, 2016 and January 6, 2017 as presented below.

First Name	Last Name	Location	Job	Termination Date	Termination Reason
Taisha	Mercado	Molina	SpEd Classroom Asst	11/22/2016	Involuntary
Mandie	Doornbos	North Camden	Teacher - Science	12/15/2016	Voluntary

Motion to approve #011817-02: Jamie Reynolds. Second by: Sharell Sharp.
Motion carried (4-0, unanimous)

#011817-03

Resolved, to ratify the \$121,788.84 of “other earnings” compensation paid during December 2016 for Mastery Schools of Camden staff, as presented on the below.

First Name	Last Name	Job Title	Other Earnings	Description
Joel	Perez	After-School Support	\$ 1,957.50	After Care Support
Richard	Gaines	SpEd Classroom Asst	\$ 1,903.50	After Care Support
Erika	Cruz	Intern	\$ 1,809.00	After Care Support
Hend	Hashem	After-School Support	\$ 1,755.00	After Care Support
Kristen M.	Saggiomo	Teacher - SpEd	\$ 1,553.00	After Care Support
Andre'	Brown Jr	SpEd Classroom Asst	\$ 1,539.00	After Care Support
Amanda	Vignali	Teacher - 3-6	\$ 1,512.00	After Care Support
Iris	Hill	Teacher - SpEd	\$ 1,377.00	After Care Support
Casey	Trimper	Teacher - 3-6	\$ 1,363.50	After Care Support
Kimberly	Garvin	Teacher - 3-6	\$ 1,343.25	After Care Support
Erica	Carmichael	Teaching Assistant	\$ 1,269.00	After Care Support
Mia J.	Harper	Teaching Assistant	\$ 1,242.00	After Care Support
Jenese Y.	Tejero	Teacher - SpEd	\$ 1,242.00	After Care Support
Kenneth J.	Reyes	Teacher - K-2	\$ 1,201.50	After Care Support
Maurice D.	Taylor	SpEd Classroom Asst	\$ 1,188.00	After Care Support
Justin E.	Cole	Teacher - K-2	\$ 1,174.50	After Care Support
Tyneika	Bond	Teaching Assistant	\$ 1,147.50	After Care Support
Courtney	Johnson	Teaching Assistant	\$ 1,147.50	After Care Support
Cynthia	Lawson	Classroom Counselor	\$ 972.00	After Care Support

First Name	Last Name	Job Title	Other Earnings	Description
Michelle A.	Quirk	Teacher - SpEd	\$ 750.00	Grade Team Lead
Caprice N.	Carter	Teacher - English	\$ 750.00	Grade Team Lead
Sonia Y.	Hernandez	Teacher - History	\$ 750.00	Grade Team Lead
Kia	Stevens	Teacher - K-2	\$ 2,250.00	Grade Team Lead, Content Lead
Niki L.	Williams	Teacher - Art	\$ 3,290.00	Grade Team Lead, Content Lead, Extra Curricular
Michael J.	Travers	Teacher - 3-6	\$ 1,000.00	Grade Team Lead, Extra Minutes
Risa S.	DeSilva	Teacher - 3-6	\$ 5,000.00	Grade Team Lead, Extra Minutes, Content Lead
Sarah	Kooistra	Teacher - English	\$ 1,750.00	Grade Team Lead, Tuition Reimbursement
Jenna	Forte	Teacher-Bilingual	\$ 500.00	PLC Facilitator
Dana	White	Teacher - K-2	\$ 1,750.00	PLC Facilitator, Content Lead
Crystal	Bailey	Dean 10 Month	\$ 770.00	PLC Facilitator, Extra Curricular Pay
Tianna R.	Kilgore	Dean 10 Month	\$ 1,125.00	PLC Facilitator, Extra Curricular Pay
Crystal	Peralta	Teacher - 3-6	\$ 750.00	PLC Facilitator, Extra Minutes
Lynne	Sanders	Teacher - Spanish	\$ 2,500.00	Signing Bonus
Luiz	Pereira	AP/Director - Sch Culture	\$ 1,457.45	Separated Employee Payout
Sirjana	Wlotko	Teacher - Science	\$ 1,667.54	Separated Employee Payout
Mandie L.	Doornbos	Teacher - Science	\$ 3,018.06	Separated Employee Payout
Laura	Battipaglia	Teacher - SpEd	\$ 2,338.29	Separated Employee Payout, PLC Facilitator
Laura	Campbell	Teacher - Science	\$ 1,250.00	Testing Coordinator
Yevette M.	Cuffee	Teacher - 3-6	\$ 1,250.00	Testing Coordinator
Jenna	Butkovsky	Teacher-Bilingual	\$ 200.00	Translation Services-charged to the NST
Brandon J.	Cummings	School Leader	\$ 1,000.00	Tuition Reimbursement
Catherine	Steckel	Teacher - SpEd	\$ 1,000.00	Tuition Reimbursement
Richard	Spargo	Teacher - 3-6	\$ 1,000.00	Tuition Reimbursement

First Name	Last Name	Job Title	Other Earnings	Description
Laura E.	Schmidt	Teacher - K-2	\$ 904.50	After Care Support
Maryah	Wilcox	SpEd Classroom Asst	\$ 769.50	After Care Support
Sean	Burg	Teacher - Social Studies	\$ 688.50	After Care Support
Aaron	Rhock	Teaching Assistant	\$ 648.00	After Care Support
John	Coleman	SpEd Classroom Asst	\$ 486.00	After Care Support
Davanna	Morris	SpEd Classroom Asst	\$ 405.00	After Care Support
Artavia	Walker	After-School Support	\$ 391.50	After Care Support
Shikeya	Setzer	SpEd Classroom Asst	\$ 297.00	After Care Support
Latonya	Evans	Teaching Assistant	\$ 270.00	After Care Support
Kimberly	Clark	Support Teacher	\$ 108.00	After Care Support
David	Martinez	Teacher - Math	\$ 1,407.00	After Care Support and Extra Curricular Pay
Tiana	Brown	Teacher - 3-6	\$ 1,500.00	Content Lead
Sydney	Schatz	Teacher - K-2	\$ 1,250.00	Content Lead
Krista	Venafro	Teacher - K-2	\$ 1,250.00	Content Lead
Katherine	Roman	Teacher - K-2	\$ 1,000.00	Content Lead
Gina	Post	Teacher-Bilingual	\$ 750.00	Content Lead
Andrew	Anderson	Teacher - SpEd	\$ 800.00	Extra Curricular Pay
Kimberly	LeClair	Teacher - Math	\$ 840.00	Extra Curricular Pay
Tammy	Pacheco	Admin Assistant	\$ 840.00	Extra Curricular Pay
Stephanie	Pagan	SpEd Classroom Asst	\$ 840.00	Extra Curricular Pay
Antonio G.	Cordova	Teacher - PE	\$ 1,187.50	Extra Curricular Pay
Alex J.	Garcia	Teacher - English	\$ 1,200.00	Extra Curricular Pay
Ilza D.	Gilmore	Admin Assistant	\$ 1,260.00	Extra Curricular Pay
James	Kehler	Teacher - Science	\$ 1,260.00	Extra Curricular Pay
Lisette D.	Nunez	Admin Assistant	\$ 1,260.00	Extra Curricular Pay
Donald T.	Williams	Teacher - Art	\$ 1,510.00	Extra Curricular Pay
Leyde	St Leger	Dean 10 Month	\$ 812.50	Extra Curricular Pay
Lauren	Zucatti	Teacher - 3-6	\$ 275.00	Extra Curricular Pay
Jennifer M.	Cush	Teacher- French	\$ 294.00	Extra Curricular Pay
Jessica	Ramirez	Dean 10 Month	\$ 300.00	Extra Curricular Pay
Samantha	Pessiki	Teacher - 3-6	\$ 330.00	Extra Curricular Pay
Jessica B.	Perez	Social Worker 10 Month	\$ 600.00	Extra Curricular Pay
Kenneth D.	Ellerbee	Teacher - Music	\$ 600.00	Extra Curricular Pay
Ebony	Medina	Dean 10 Month	\$ 625.00	Extra Curricular Pay
Marissa A.	Arahill	Teacher - Science	\$ 660.00	Extra Curricular Pay
Tamia	Murphy	Teacher - 3-6	\$ 3,000.00	Extra Curricular Pay, Content Lead, Extra Minutes
Kyle S.	Jakubowski	Teacher - K-2	\$ 2,843.75	Extra Curricular Pay, Extra Minutes
Christina M.	Montini	Teacher - 3-6	\$ 1,544.00	Extra Curricular Pay, Extra Minutes
Shade	Rivera	Teacher - SpEd	\$ 2,425.00	Extra Minutes
Allison M.	Eller	Teacher - ESL	\$ 3,500.00	Extra Minutes
Lolita	DeShazor	SpEd Case Manager	\$ 4,426.00	Extra Minutes
Valerie	Bivins	Teacher - SpEd	\$ 8,118.00	Extra Minutes
Allison L.	Holding	Teacher - Math	\$ 250.00	Extra Minutes
Sherry I.	Lander	Teacher - 3-6	\$ 250.00	Extra Minutes
Eugene R.	Cash Jr.	Teacher - PE	\$ 250.00	Extra Minutes
Dominique	Bono	Teacher - 3-6	\$ 1,500.00	Extra Minutes, Grade Team Lead, PLC Facilitator
Vanessa	Poggioli	Teacher - Math	\$ 750.00	Grade Team Lead
Irma	Diaz	Teacher-Bilingual	\$ 750.00	Grade Team Lead
Christina	McDonough	Teacher - K-2	\$ 750.00	Grade Team Lead

Motion to approve #011817-03: Reuel Robinson. Second by: Sharell Sharp.
Motion carried (4-0, unanimous)

Disbursement Approvals

(No attachment for payroll, Separate document for invoices)

#011817-04

Resolved, that the Mastery Schools of Camden Board of Trustees ratifies the payroll in the amount of \$538,481 for December 2, 2016, \$621,125 for December 16, 2016 and \$559,665 for December 30, 2016.

Note: Payroll for December 16, 2016 included semester one extra pays that were noted in the additional compensation schedule.

Motion to approve #011817-04: Jamie Reynolds. Second by: Reuel Robinson.
Motion carried (4-0, unanimous)

#011817-05

Resolved, to approve payment of \$ \$2,006,790.54 for operating expenses as detailed in the invoices listing (Board Document 011817-01).

Motion to approve #011817-05: Reuel Robinson. Second by: Sharell Sharp.
Motion carried (4-0, unanimous)

3. Finance Presentation (Yonca Agatan)

- **Section I – Enrollment Update**
- **Section II – Overview of FY17 Financials**

- Agatan shared the latest enrollment numbers and financial statements. Overall, total enrollment, at Risk %, special ed % and LEP % are all slightly higher than the budget and appear to be steady over the winter holiday.

4. General Business and School Operations

#011817-06

Resolved, to ratify execution of contracts with vendors for services to Mastery Schools of Camden as presented below.

Contractor / Service Provider	Description of Services	Term of Contract (if applicable)	Contract Amount
Benson, Danika	Street Team Organizer	January - June 2017	\$15 per hour
Camacho, Maritza	Street Team Organizer	January - June 2017	\$15 per hour
Elias, Tilda	Street Team Organizer	January - June 2017	\$15 per hour
Milan, Emily	Street Team Organizer	January - June 2017	\$15 per hour
Rivera, Javiel	Street Team Organizer	January - June 2017	\$15 per hour
Irrigation Systems, Inc.	Snow removal - North Camden Elementary	November 2016 - April 2017	Range of \$520 to \$1,468 per day, as needed, and \$400 per salting. Price based on amount of snowfall.
Irrigation Systems, Inc.	Snow removal - Cramer Hill Elementary	November 2016 - April 2017	Range of \$347 to \$2,211 per day, as needed, and \$310 per salting. Price based on amount of snowfall.
Irrigation Systems, Inc.	Snow removal - Molina Elementary	November 2016 - April 2017	Range of \$730 to \$2,187 per day, as needed, and \$545 per salting. Price based on amount of snowfall.
Irrigation Systems, Inc.	Snow removal - Molina Annex	November 2016 - April 2017	Range of \$368 to \$1,201 per day, as needed, and \$250 per salting. Price based on amount of snowfall.
Irrigation Systems, Inc.	Snow removal - McGraw Elementary	November 2016 - April 2017	Range of \$525 to \$1,709 per day, as needed, and \$300 per salting. Price based on amount of snowfall.
Irrigation Systems, Inc.	Snow removal - East Camden Middle	November 2016 - April 2017	Range of \$875 to \$2,685 per day, as needed, and \$525 per salting. Price based on amount of snowfall.

Motion to approve #011817-06: Jamie Reynolds. Second by: Reuel Robinson.
Motion carried (4-0, unanimous)

5. Camden City School District Agreements – None at this time.

6. Compliance and Policy Updates

Harassment, Intimidation, and Bullying (HIB) information (separate document)

- Monthly HIB report (January 2017)

7. CEO's Report

Gordon reminded the Board that the leadership team is awaiting a decision from the state regarding our pension eligibility. The board set a deadline of March to make a decision on how to proceed. Gordon also shared an update on academic progress through Report Period 2.

Ferguson informed the board that he will reach out to review calendar and propose any scheduling changes in order to maximize participation.

8. Closed Session – none at this time.

9. Public Comment

Dava Salas: Asked why her child was out in the cold without a coat during a fire drill, stated the food served at Molina was not good and reported an incident where

two students were fighting and the teacher did not stop the fighting. Ms. Salas would like a return phone call from staff regarding the quality of the food served at Molina.

Leslie Proctor: Comments specific to North Camden. Stated the food quality was poor, gave a referral for a food service management company, Nutri-Serve Food Management, Inc. Suggested addition of a life skills class, foreign language classes besides Spanish and consideration of hiring paras from the community.

10. Adjourn

Motion to adjourn at 6:43pm (Sharell Sharp, Reuel Robinson)

Motion carried (4-0, unanimous)
