

**MASTERY SCHOOLS OF CAMDEN
BOARD OF TRUSTEES MEETING**

**May 13, 2015
7:00-8:30 p.m. Board Meeting**

Held at North Camden Elementary (Pyne Poynt)

****REVISED MINUTES****

Board Chair called meeting to order at 7:12 PM.

Members present: Judith Tschirgi, Graham Finney, Reuel Robinson.

Members absent: Stacy Holland

**Staff and Guests: Yonca Agatan, Scott Gordon, Jim Leonard, Joe Ferguson,
Thomas Johnston (Counsel)**

1. Approval of the Minutes from April 15, 2015 (as attached pp. 5-8)

Resolution #0513-01

Resolved, to approve the minutes from the meeting held on April 15, 2015 as presented.

Motion to approve #0513-01: Graham Finney. Second by: Reuel Robinson
Motion carried (3-0, Unanimous)

2. Hiring Approvals (no attachment)

There were no new hires during April 13, 2015 and May 8, 2015. We report one termination as listed above.

#0513-02 – Pulled.

3. Disbursement Approvals

(No attachment for payroll, Separate document for invoices)

#0513-03

Resolved, that the Mastery Schools of Camden Board of Trustees ratifies the payroll in the amount of \$127,145 for April 10, 2015 and \$121,715 for April 24, 2015.

#0513-04

Resolved, that the Mastery Schools of Camden Board of Trustees approves payment of \$55,581 for operating expenses as detailed in the invoices listing (Board Document 051315-01).

Motion to approve #0513-03 and #0513-04: Graham Finney. Second by: Reuel Robinson

Motion carried (3-0, Unanimous)

Finance Presentation (Yonca Agatan)

- Presentation of the March 2015 Financials (pp.3-4)

Discussion: No surprises with revenues and expenses. They are coming in as expected. Timing differences are still in some of the numbers for April.

- Contract ratification (listed below)

#0513-05

Resolved, to ratify execution of contracts with vendors for services to Mastery Schools of Camden as presented below.

Contractor / Service Provider	Description of Services	Term of Contract (if applicable)	Contract Amount
First Children Learning Services	Physical Therapy (PT)	April - June 2015	PT services \$85/hour; PT Evaluation \$395/evaluation, as needed.
Ceci Schickel	Community Outreach and Advocacy – Reimbursement for Operating Expenses related to approved parent engagement events and activities	September 2014 – June 2015	\$8,000 – reimbursement contract

Motion to approve #0513-05: Graham Finney. Second by: Reuel Robinson
Motion carried (3-0, Unanimous)

4. Compliance and Policy Updates

Tenure Policy Language Revision

#0513-06

Resolved, to approve the following change to our teacher tenure policy regarding eligibility consideration for earning “a year of service” towards tenure acquisition (i.e., the first sentence represents the original policy. Proposed addition is presented in *italics*).

“Only Instructors who are meeting expectations across **all criteria of Teacher Advancement System** will be considered “effective” for purposes of earning a full year of service towards tenure acquisition. *When an instructor meets majority but not all criteria, additional considerations may be given during the End of Year performance review process. Based on those considerations, principals can recommend providing a year of service towards tenure.*”

Discussion: Yonca Agatan explained that the language revision will expand the definition of tenure acquisition and therefore give school leadership greater flexibility in

favorably designating someone on track towards tenure. The change is from meeting all of the criteria to 'majority' of the criteria.

Yonca responded to a question from Chairwoman Tschirgi regarding which person(s) were the final decision makers for who gets tenure or not. The answer is the school leadership team with support from HR.

Other feedback from Reuel Robinson and Graham Finney was positive and supportive of the move to more flexibility for managers.

Motion to approve #0513-06: Graham Finney. Second by: Reuel Robinson
Motion carried (3-0, Unanimous)

**Harassment, Intimidation, and Bullying (HIB) information
(Separate document HIB Board report May 2015)**

5. Closed Session

Motion to move into Closed Session to discuss legal matters and real estate matters at 7:35pm: Reuel Robinson. Second by: Graham Finney.

Motion carried (3-0, Unanimous)

Motion to reconvene from Closed Session at 8:15pm: Graham Finney. Second by: Reuel Robinson.

Motion carried (3-0, Unanimous).

6. Adjourn

Motion to adjourn at 8:21pm: Graham Finney. Second by: Reuel Robinson.

Motion carried (3-0, Unanimous).