

**MASTERY SCHOOLS OF CAMDEN
BOARD OF TRUSTEES MEETING**

**March 15, 2016
6:30-8:30p.m. Board Meeting**

Held at Mastery – Molina Elementary

****MINUTES****

Board Chair called meeting to order at 7:06pm.

Members present: Judith Tschirgi, Graham Finney, Reuel Robinson, Stacy Holland
Staff and Guests: Yonca Agatan, Scott Gordon, Brian McLaughlin, Jim Leonard, Tom Greenwood, Joe Ferguson, Tom Johnston (Counsel)

1. Approval of the Minutes from January 18, 2016 and March 8, 2016 (as attached pp. 14-19).

Resolution #0315-01

Resolved, to approve the minutes from the meetings held on January 18, 2016 and March 8, 2016, as presented.

Motion to approve: Graham Finney. Second by: Stacy Holland.

Motion carried (4-0, Unanimous)

2. Human Resources

#0315-02

Resolved, to ratify Mastery Schools of Camden staff hired between January 11, 2016 and March 4, 2016 as presented below.

First Name	Last Name	Location	Job	PT or FT	Last Hire
Marzell	Brown	McGraw	Teacher - K-2	FT	01/11/2016
Amanda	Vignali	McGraw	Support Teacher	FT	01/11/2016
Walter	Fuller	Molina	Dean 10 Month	FT	01/25/2016
Samantha	Kennedy	McGraw KAPS	Teacher - SpEd	FT	01/25/2016
Brian	Gregg	Molina	Teaching Assistant	PT	02/08/2016
Eric	Carvajal	North Camden	Admin Assistant	PT	02/08/2016
Christina	Montini	Molina	Teacher - 3-6	FT	02/10/2016
Latonya	Evans	McGraw	Long Term Substitute	PT	02/16/2016

Motion to approve: Stacy Holland. Second by: Graham Finney.

Motion carried (4-0, Unanimous)

We report the following terminations from Mastery Schools of Camden between January 11, 2016 and March 4, 2016 as presented below.

First Name	Last Name	Location	Job	Termination Date	Termination Type
Jasmine	McCall	Molina	Teaching Assistant	01/13/2016	Involuntary
Whitney	King	McGraw	Teacher - 3-6	01/27/2016	Voluntary
Natasha	Galindez	North Camden	Admin Assistant	01/29/2016	Voluntary
Sharon	Hood	Molina	Teacher - 3-6	02/03/2016	Voluntary
Ashley	Colligan	East Camden	Teacher - English	02/04/2016	Voluntary
Kia	Williams	McGraw	Dean 10 Month	02/09/2016	Involuntary
Brook	Damm	Molina KAPS	Teacher - SpEd	02/22/2016	Involuntary

#0315-03

Resolved, to ratify the “other earnings” compensation paid during January-February 2016 for Mastery Schools of Camden staff, as presented on the below.

January				
First Name	Last Name	Job Title	Other Earnings	Description
Christina	Acosta-Martinez	Asst School Leader-Instru	\$ 190.00	Tuition Reimbursement
Ryan	Brookens	Teaching Assistant	\$ 400.00	Afterschool Compensation
Tiana	Brown	Teacher - 3-6	\$ 200.00	Teacher Leader - literacy
Andre'	Brown Jr	SpEd Classroom Asst	\$ 80.00	Afterschool Compensation
Jenna	Butkovsky	Teacher - Spanish	\$ 480.00	Afterschool Compensation
Samantha	Cavallo	Teacher - 3-6	\$ 100.00	CURRICULUM WORK
Kimberly	Clark	Support Teacher	\$ 880.00	Afterschool Compensation
Erika	Cruz	Intern	\$ 1,327.50	Afterschool Compensation
Irma	Diaz	Teacher-Bilingual	\$ 300.00	RP2 Translations
Latrice	Doctor-Chambers	Teacher - SpEd	\$ 1,500.00	Signing Bonus Per Contract
Isamar	Figuroa	Admin Assistant	\$ 1,380.00	Afterschool Compensation
Shawnee	Flack	SpEd Classroom Asst	\$ 536.26	Afterschool Compensation
Jessie	Gismondi	Asst School Leader-Instru	\$ 1,000.00	Tuition Reimbursement
Mia	Harper	SpEd Classroom Asst	\$ 690.60	Afterschool Compensation
Cintrella	Harris	Teacher - K-2	\$ 560.00	Afterschool Compensation
Ryan	Kelly	Social Worker 10 Month	\$ 200.00	Afterschool Compensation
Veronica	Martinez	Teacher - ESL	\$ 580.00	Tuition Reimbursement
Donna	Mazzella	Teacher - SpEd	\$ 1,500.00	Signing Bonus Per Contract
Jasmine	McCall	Teaching Assistant	\$ 2,839.49	Summer Pay out for Termed EE
Robyne	McLeod	Appren Asst School Leader	\$ 1,000.00	Tuition Reimbursement
Ashley	Reiss	Teacher - ESL	\$ 320.00	Afterschool Compensation
Kenneth	Reyes	Support Teacher	\$ 500.00	Professional Learning Community Leader

January (continued)				
First Name	Last Name	Job Title	Other Earnings	Description
O'tilla	Roberts	Teacher - SpEd	\$ 662.50	Afterschool Compensation
Heather	Trautz	Teacher - Art	\$ 300.00	Afterschool Compensation
Krista	Venafro	Teacher - K-2	\$ 200.00	Teacher Leader - literacy
Niki	Williams	Teacher - Art	\$ 640.00	Afterschool Compensation
February				
First Name	Last Name	Job Title	Other Earnings	Description
Jeff	Arkainno	Teacher - PE	\$ 250.00	Certification Mentoring
Jeanine	Bethel	Teacher - 3-6	\$ 920.00	Certification Mentoring
Tiana	Brown	Teacher - 3-6	\$ 369.00	Certification Mentoring
Samantha	Cavallo	Teacher - 3-6	\$ 500.00	Certification Mentoring
Shadonna	Charleston	Dean 10 Month	\$ 2,000.00	Providing Language Translation services
John	Coleman	SpEd Classroom Asst	\$ 2,000.00	Mens-Boys Assistant Basketball Coach(\$1,000)/Middle School Athletic Coordinator(\$1,000)
Erin	Collier	Teacher - SpEd	\$ 906.00	Certification Mentoring
Yvette	Cuffee	Teacher - 3-6	\$ 1,214.00	Grade Team Lead(\$750)/Certification Mentoring (\$464)
Lolita	DeShazor	SpEd Case Manager	\$ 384.62	EE went FT as of 1/21/16. Retro pay.
Risa	DeSilva	Teacher - 3-6	\$ 562.00	Certification Mentoring
Irma	Diaz	Teacher-Bilingual	\$ 910.00	Language Translation Services - charge to NST(\$360)/ Certification Mentoring(\$550)
Justin	Disharoon	Teacher - PE	\$ 750.00	Middle School Athletic Coordinator
Isamar	Figuroa	Admin Assistant	\$ 2,680.00	Afterschool Comp (\$1680)/Tuition Reimb (\$1000)
Shawnee	Flack	SpEd Classroom Asst	\$ 178.74	Afterschool Compensation
Christina	Gonzalez	Teacher - 3-6	\$ 1,000.00	Girls' Basketball - Assistant Coach
Marcus	Gonzalez	Teacher - ESL	\$ 275.00	Certification Mentoring
Kayla	Hanna	Teacher - SpEd	\$ 550.00	Certification Mentoring
Mia	Harper	SpEd Classroom Asst	\$ 331.11	Afterschool Compensation
Genesis	Hernandez	Support Teacher	\$ 1,050.00	Tuition Reimbursement(\$650)/Afterschool Comp(\$400)
Alicia	Holdsworth	Teacher - K-2	\$ 500.00	Certification Mentoring
Ryan	Kelly	Social Worker 10 Month	\$ 100.00	Afterschool Compensation
Whitney	King	Teacher - 3-6	\$ 4,930.51	Summer Pay out for Termed EE
Lauren	Lammers	Teacher - Science	\$ 1,000.00	Boys' Basketball - Assistant Coach
Sharon	Mauriello	Teacher - PE	\$ 464.00	Certification Mentoring
Jasmine	McCall	Teaching Assistant	\$ 250.00	Breakfast duty
Stephanie	McCord	Teacher - SpEd	\$ 400.00	Woman-Girls Basketball Assistant Coach
Christina	McDonough	Teacher - K-2	\$ 2,000.00	Girls' Basketball - Head Coach
Randy	Miller	Teacher - Social Studies	\$ 2,482.00	Boys' Basketball - Head Coach(\$2,000)/Certification Mentoring (\$482)
Tamia	Murphy	Teacher - 3-6	\$ 386.00	Certification Mentoring
Vanessa	Poggioli	Teacher - Math	\$ 327.00	Certification Mentoring
Gina	Post	Teacher-Bilingual	\$ 446.00	Certification Mentoring
Michelle	Quirk	Teacher - SpEd	\$ 275.00	Certification Mentoring
Katherine	Roman	Teacher - K-2	\$ 281.00	Certification Mentoring
Lisa	Scalzitti	Teacher - Science	\$ 577.00	Certification Mentoring
Lauren	Scola	Teacher - SpEd	\$ 1,250.00	Breakfast duty
Eric	Shacklett	Teacher - Music	\$ 250.00	Breakfast duty
Stephanie	Shanklin	Community Engagement Mgr.	\$ 1,000.00	Tuition Reimbursement
Laura	Spreng	Teacher - SpEd	\$ 750.00	Middle School Athletic Coordinator
Heather	Trautz	Teacher - Art	\$ 935.00	Breakfast duty(\$250)/Certification Mentoring (\$485)/Afterschool compensation(\$200)
Elise	Trendler	Teacher - K-2	\$ 1,000.00	Breakfast duty
Casey	Trimper	Teacher - 3-6	\$ 863.00	Certification Mentoring
Dana	White	Teacher - K-2	\$ 172.00	Certification Mentoring
Kia	Williams	Dean 10 Month	\$ 3,394.67	Summer Pay out for Termed EE
Niki	Williams	Teacher - Art	\$ 775.00	Certification Mentoring
Amanda	Yerkes	Teacher - K-2	\$ 2,000.00	Certification Mentoring (\$1000)/Breakfast duty(\$1000)

Holland requested a total at the bottom of future reports such as these.

Motion to approve: Stacy Holland. Second by: Graham Finney.

Motion carried (4-0, Unanimous)

3. Disbursement Approvals (No attachment for payroll, Separate document for invoices)

#0315-04

Resolved, that the Mastery Schools of Camden Board of Trustees ratifies the payroll in the amount of \$402,353 for January 15, 2015, \$440,651 for January 29, 2016, \$429,093 for February 12, 2016 and \$435,009 for February 26, 2016.

#0315-05

Resolved, to ratify payment of \$388,912.19 for operating, facilities improvement and start-up expenses as detailed in the invoices listing (Board Document 031516-01). These disbursements were made in February for the orderly operation of Mastery Schools of Camden.

#0315-06

Resolved, to approve payment of \$378,200.65 for operating, facilities improvement and start-up expenses as detailed in the invoices listing (Board Document 031516-02).

Motion to approve #0315-04, #0315-05, and #0315-06: Graham Finney.

Second by: Reuel Robinson.

Motion carried (4-0, Unanimous)

Finance Presentation (Yonca Agatan) – pp. 7-13

- Enrollment Update
- Overview of February 2016 Financials
- Preliminary, High Level FY17 Budget

Agatan walked through current financials and enrollment. The chart with schools, grades and enrollment will be fixed (Cramer Hill and North Camden are reversed in the chart). Agatan also shared that the partially due to timing differences and lower than budgeted spending to date.

A preliminary budget for FY17 was shared. There is a March 30th deadline to submit a preliminary budget to the board that we are complying with by presenting at this meeting. Biggest assumption is enrollment where we are increasing the number of K students and adding a 9th grade, bringing our expected enrollment to 1750. We are also making conservative estimates on SPED, LEP, and At-Risk percentages. Lastly, we are assuming full UHA funding for all five schools.

Holland and Tschirgi requested that the next budget submission outline how much we are spending per pupil and how it compares to last year. This will help inform the public that we are maximizing how much we are sending to the classroom (vs. debt or cash reserves). With full UHA funding, it would appear that there is much more available cash, but in reality our facilities related commitments also rise at the same point in time.

#0315-07

Resolved, to ratify execution of contracts with vendors for services to Mastery Schools of Camden as presented below.

Contractor / Service Provider	Description of Services	Term of Contract (if applicable)	Contract Amount
CORA	Special education related services - Psychology, speech, occupational therapy, physical therapy, hearing	July 2015 - June 2016	Increase in Speech and Language services from January-June 2016 for the following campuses: N. Camden \$18k, Cramer Hill \$12k, McGraw \$31.5k and East Camden \$24k. Revised total contract, \$470,500, an increase of \$85,500.
Resources for Human Development	Mental health services	January - June 2016	\$25,000 for McGraw
Cross Country Clinical and Educational Services	Child Study Team evaluations, Translation/Interpreter Services, Psychological, Speech Pathology, LD, LCSW Services	March - June 2016	Up to \$5,000
Delta-T	Substitute Teachers	February 2016 - June 2016	\$120/day, as needed
Chambers, Jayson	Street Team Organizer	February 2016 - June 2016	\$15 per hour
Dillard, Sheila	Street Team Organizer	February 2016 - June 2016	\$15 per hour
Edmonds, Davon	Street Team Organizer	February 2016 - June 2016	\$15 per hour
Galindez, Natasha	Street Team Organizer	February 2016 - June 2016	\$15 per hour
Gilmore, Ilza	Street Team Organizer	February 2016 - June 2016	\$15 per hour
Holland, Jerome	Street Team Organizer	February 2016 - June 2016	\$15 per hour
Jennings-Guridy, Elijah	Street Team Organizer	February 2016 - June 2016	\$15 per hour
Lopez, Phillip	Street Team Organizer	February 2016 - June 2016	\$15 per hour
Martinez, Rut	Street Team Organizer	February 2016 - June 2016	\$15 per hour
Mota, Judith	Street Team Organizer	February 2016 - June 2016	\$15 per hour
Nunez, Lisette	Street Team Organizer	February 2016 - June 2016	\$15 per hour
Parra, Sara	Street Team Organizer	February 2016 - June 2016	\$15 per hour
Rivera, Alicia	Street Team Organizer	February 2016 - June 2016	\$15 per hour
Rodriguez, Josephine	Street Team Organizer	February 2016 - June 2016	\$15 per hour
Streater, Natasha	Street Team Organizer	February 2016 - June 2016	\$15 per hour
Tazewell, Vara	Street Team Organizer	February 2016 - June 2016	\$15 per hour

#0315-08

Resolved, to approve the revised FY16 Budget (i.e., March Revision) with the proposed budget transfers (Board Document 031516-03).

#0315-09

Resolved, to approve the preliminary FY17 Budget that will be submitted to NJDOE by March 30, 2016.

#0315-10

Resolved, to approve the allocation of the following Mastery Schools of Camden, Inc. staff members to the Title I and IDEA grants for FY16:

Name	Position	Grant
Luiz Periera (North Camden) Kimberly Coleman (Cramer Hill) Nathan Gibson (East Camden) Jessica McCreary (McGraw) Jolon McNeil (Molina)	Assistant School Leader	Title I

Chase Miller (North Camden) Crystal Bailey (North Camden) Shadonna Charleston (Molina) Elliot Irizarry (Molina) Kia Williams (McGraw) Tianna Kilgore (McGraw) Ebony Medina (East Camden)	Dean	Title I
Tyneika Bond (North Camden) Weldon Bazemore (North Camden) Ryan Brookens (North Camden) Yaritza Medina (Cramer Hill) Kyle Prohaska (Molina) Jovana Ramos (Molina) Alynda Boonyachi (McGraw)	Teaching Assistants	Title I
Kaitlyn Muller (Molina)	Community Engagement Manager	Title I
John Coleman (East Camden) Iliia Napoleon (East Camden) Maurice Taylor (East Camden) Davanna Morris (McGraw) Shawnee Flack (Molina) Mia Harper (Molina) Andre Brown, Jr. (North Camden) Richard Gaines (North Camden)	Special Education Classroom Assistants	IDEA

Agatan explained that the #0315-10 is required in order to approve the allocation of staff members to certain Federal grants.

Motion to approve #0315-07, #0315-08, #0315-09 and #0315-10: Stacy Holland.

Second by: Graham Finney.

Motion carried (4-0, Unanimous)

4. Camden City School District Agreements

None at this time.

5. Compliance and Policy Updates

Harassment, Intimidation, and Bullying (HIB) information (separate document)

- Monthly HIB report (March 2016)

6. Closed Session

Motion to move into Closed Session at 7:50pm to discuss legal events, real estate, and governance matters: Stacy Holland. Second by: Graham Finney.

Motion carried (4-0, Unanimous)

Motion to return to Public Session at 8:19pm to discuss legal events, real estate, and governance matters: Graham Finney. Second by: Reuel Robinson.

7. Public Comment - *None at this time.*

8. Adjourn

Motion to adjourn at 8:20: Stacy Holland. Second by: Graham Finney.
Motion carried (4-0, Unanimous)