

**MASTERY SCHOOLS OF CAMDEN  
BOARD OF TRUSTEES MEETING**

**January 13, 2016  
6:30-8:30p.m. Board Meeting**

**Held at Mastery – East Camden Middle**

**\*\*MINUTES\*\***

Board Chair called meeting to order at 7:00pm.

Members present: Judith Tschirgi, Graham Finney, Reuel Robinson, Stacy Holland  
Staff and Guests: Yonca Agatan, Scott Gordon, Jim Leonard, Tom Greenwood, Nate Gibson, Arliss Prass, Tom Johnston (Counsel)

**1. Approval of the Minutes from December 16, 2015 (as attached pp. 8-12).**

**Resolution #0113-01**

**Resolved**, to approve the minutes from the meeting held on December 16, 2015 as presented.

Motion to approve: Stacy Holland. Second by: Graham Finney.

Motion carried (4-0, Unanimous)

**2. Human Resources**

**#0113-02**

**Resolved**, to ratify Mastery Schools of Camden staff hired between December 4, 2015 and January 8, 2016 as presented below.

First Name	Last Name	Location	Job	Full/Part Time Code	Hire Date
Donna	Mazzella	MOLINA	Teacher - SpEd	F	12/7/2015
Elliot	Irizarry	MOLINA	Dean 10 Month	F	12/7/2015
Latrice	Doctor-Chambers	East Camden	Teacher - SpEd	F	1/4/2016
Natasha	Galindez	NORTH CAMDEN	Admin Assistant	P	1/4/2016

We report the following terminations from Mastery Schools of Camden between December 4, 2015 and January 8, 2016.

First Name	Last Name	Location	Job	Termination Date	Termination Type
Winnie	Venzon-Farmer	McGraw	Teacher - K-2	12/04/2015	Voluntary
Audrey	Cuff	East Camden	Teacher - SpEd	12/04/2015	Involuntary
Michelle	Granville	McGraw	Teacher - K-2	12/11/2015	Voluntary

Motion to approve: Graham Finney. Second by: Stacy Holland.

Motion carried (4-0, Unanimous)

**#0113-03**

**Resolved**, to ratify the “other earnings” compensation paid during December 2015 for Mastery Schools of Camden staff taking on additional responsibilities, as presented below.

First Name	Last Name	Job Title	Other Earnings	Description
Carla	Heusser	Teacher - SpEd	\$ 5,250.00	Additional Cases
Lauren	Scola	Teacher - SpEd	\$ 250.00	Additional Minutes
Andre'	Brown Jr	SpEd Classroom Asst	\$ 325.00	Afterschool Compensation
Jenna	Butkovsky	Teacher - Spanish	\$ 480.00	Afterschool Compensation
Kimberly	Clark	Support Teacher	\$ 2,160.00	Afterschool Compensation
Erika	Cruz	Intern	\$ 850.00	Afterschool Compensation
Yvette	Cuffee	Teacher - 3-6	\$ 360.00	Afterschool Compensation
Isamar	Figueroa	Admin Assistant	\$ 2,295.00	Afterschool Compensation
Shawnee	Flack	SpEd Classroom Asst	\$ 1,716.87	Afterschool Compensation
Richard	Gaines	SpEd Classroom Asst	\$ 112.50	Afterschool Compensation
Mia	Harper	SpEd Classroom Asst	\$ 2,013.50	Afterschool Compensation
Cintrella	Harris	Teacher - K-2	\$ 740.00	Afterschool Compensation
Genesis	Hernandez	Support Teacher	\$ 820.00	Afterschool Compensation
Ryan	Kelly	Social Worker 10 Month	\$ 181.25	Afterschool Compensation
Jasmine	McCall	Teaching Assistant	\$ 260.00	Afterschool Compensation
Ashley	Reiss	Teacher - ESL	\$ 240.00	Afterschool Compensation
O'tillia	Roberts	Teacher - SpEd	\$ 362.50	Afterschool Compensation
Heather	Trautz	Teacher - Art	\$ 988.75	Afterschool Compensation
Niki	Williams	Teacher - Art	\$ 820.00	Afterschool Compensation
Dawn	Wolfson	Teacher - 3-6	\$ 840.00	Afterschool Compensation
Nicole	Ziemann	Teacher - K-2	\$ 580.00	Afterschool Compensation
Ryan	Brookens	Teaching Assistant	\$ 560.00	Afterschool Compensation
Ashley	Eural	Teacher - Music	\$ 810.00	Co-ed- Performing Arts-Leader
Justin	Disharoon	Teacher - PE	\$ 360.00	Co-ed- Sports- Leader
Cintrella	Harris	Teacher - K-2	\$ 600.00	Co-ed- Yoga/Dance-Assistant
Jenna	Butkovsky	Teacher - Spanish	\$ 810.00	Co-ed- Yoga/Dance-Leader
Cecilia	Lopiano	Teacher - 3-6	\$ 510.00	Co-ed-Cross Country-Assistant
Samantha	Cavallo	Teacher - 3-6	\$ 810.00	Co-ed-Cross Country-Leader
Weldon	Bazemore	Teaching Assistant	\$ 810.00	Co-ed-Film-Leader
Crystal	Bailey	Assistant Dean of Student	\$ 810.00	Co-ed-Sorority-Leader
Lauren	Zucatti	Teacher - 3-6	\$ 810.00	Co-ed-Sports- Leader
Kenneth	Ellerbee	Teacher - Music	\$ 375.00	Co-Grade Team Lead
Tyneika	Bond	Teaching Assistant	\$ 1,000.00	EC Supervisor Stipend
Lisa	Scalzitti	Teacher - Science	\$ 750.00	Grade Team Lead
Risa	DeSilva	Teacher - 3-6	\$ 216.00	Grade Team Lead
Shanna	Miceli	Teacher - K-2	\$ 534.00	Grade Team Lead
Caprice	Carter	Teacher - English	\$ 1,250.00	Grade Team Lead(\$750) & PLC(\$500)
Justin	Cole	Teacher - K-2	\$ 500.00	PLC
Jenna	Forte	Teacher-Bilingual	\$ 500.00	PLC
Tianna	Kilgore	Dean 10 Month	\$ 500.00	PLC
Randy	Miller	Teacher - Social Studies	\$ 500.00	PLC
Katherine	Roman	Teacher - K-2	\$ 500.00	PLC
Kristen	Saggiomo	Teacher - SpEd	\$ 500.00	PLC
Robyn	Sauer	Teacher - K-2	\$ 500.00	PLC
Laura	Spreng	Teacher - SpEd	\$ 500.00	PLC
Carmen	Ubarry	Community Engagement Mgr.	\$ 500.00	PLC
Dana	White	Teacher - K-2	\$ 500.00	PLC
Robert J	Bonner Jr	Teacher - K-2	\$ 1,750.00	Teacher Leader 3-6 Math
Sydney	Schatz	Teacher - K-2	\$ 1,750.00	Teacher Leader K-2 Math
Tyneika	Bond	Teaching Assistant	\$ 1,250.00	Testing Coordinator

Motion to approve: Graham Finney. Second by: Stacy Holland.

Motion carried (4-0, Unanimous)

**3. Disbursement Approvals  
(No attachment for payroll, Separate document for invoices)**

**#0113-04**

**Resolved**, that the Mastery Schools of Camden Board of Trustees ratifies the payroll in the amount of \$417,854 for December 4, 2015, \$462,182 for December 18, 2015 and \$422,811 for December 30, 2015.

Agatan explained that December 18<sup>th</sup> payroll is slightly larger due to the extra pays that occurred in that pay cycle.

**#0113-05**

**Resolved**, to approve payment of \$297,721.87 for operating, facilities improvement and start-up expenses as detailed in the invoices listing (Board Document 011316-01).

Motion to approve #0113-04 and #0113-05: Stacy Holland. Second by: Reuel Robinson. Motion carried (4-0, Unanimous)

**Finance Presentation (Yonca Agatan) – pp. 5-7**

- Enrollment Update
- Overview of December 2015 Financials
- 2014 Form 990 for Mastery Schools of Camden

**#0113-06**

**Resolved**, to ratify execution of contracts with vendors for services to Mastery Schools of Camden as presented below.

Contractor / Service Provider	Description of Services	Term of Contract (if applicable)	Contract Amount
Walker, Artavia	Aftercare Services	December 2015 - January 2016	\$25 per hour (increase from \$15 per hour previously approved)
Nieves, Victoria	Aftercare Services	December 2015 - January 2016	\$25 per hour (increase from \$15 per hour previously approved)
Hill, Lathena	Aftercare Services	December 2015 - January 2016	\$25 per hour (increase from \$15 per hour previously approved)

**#0113-07**

**Resolved**, to acknowledge that the Board received the federal tax returns (Form 990) for Mastery Schools of Camden for the fiscal year ended June 30, 2015.

Motion to approve #0113-06 and #0113-07: Stacy Holland. Second by: Reuel Robinson. Motion carried (4-0, Unanimous)

#### **4. Camden City School District Agreements**

*None at this time.*

#### **5. Compliance and Policy Updates**

##### **Harassment, Intimidation, and Bullying (HIB) information (separate documents)**

- Monthly HIB report
- Final Self-Assessment – *presented previously in September Board meeting. No Board action required.*

Arliss Prass (NST) and Nate Gibson (East Camden Middle school leader) discussed the self-assessment, and the current climate at East Camden middle school. The self-assessment is a periodic opportunity to measure ourselves against certain standards in terms of reporting, processes, and tools. As for East Camden Middle, both described the school as calm and academically-focused.

Gordon added that the team's emphasis on restorative practices is paying off.

*New resolution added:*

*Gordon presented a resolution to add an instructional day to the Molina calendar.*

*Earlier this year, the school and several surrounding city blocks experienced a power outage forcing the Molina school to close. This calendar adjustment will make up for that day.*

#### **#0113-08**

**Resolved**, to modify the school calendar for Mastery Schools of Camden – Molina Elementary to add an additional instructional day on June 24, 2016.

Motion to approve: Graham Finney. Second by: Stacy Holland.

Motion carried (4-0, Unanimous)

#### **6. Closed Session – none at this time.**

#### **7. Public Comment – none at this time.**

#### **8. Adjourn**

Motion to adjourn at 7:51pm: Stacy Holland. Second by: Graham Finney.

Motion carried (4-0, Unanimous)